**Minutes Teacher’s Online Meeting (before TTLA5 in Romania)**

29.03.2019, 16-16:30

Participants: Belèn, Henar (Spain); Maria (Greece); Catalina (Romania); Marília, Luis (Portugal); Franziska (Germany)

For the LTTA in Romania

* Catalina asks for the last missing arrival and departure dates
	+ she is going to arrange transportation from and to the airport
* the films produced by every partner will be brought to Romania, they will be between 5-15minutes long

- international groups containing one student of every partner school will be doing the editing, cutting and so on in Romania

* every partner will bring 4-6 media cartoons, either printed or in digital version in advance so Catalina can print them, in Romania there will be an exhibition
* Foto contest for students (not compulsory) with pictures from mobilities: send them to Catalina, she prints them
* the students of all partner schools should learn the lyrics of the immigration song by heart
* Catalina will send a questionnaire to all the partners for the students, so they can reflect on what impact the project has had on them
* EUROPASS: one teacher of every country has to register on the platform, Catalina will send guidelines and what to prepare before the meeting

For the webpage

* send everything we want to have on the page directly to Maria, so she can upload it more easily

For the handbook

* there can also be activities included that were done to prepare the students for trips or that were only done in national groups

The material

* the German team will inform all the partners what kind of material or documentation we need to collect (in Romania or Portugal) at the latest by April 7

Braunschweig, 01.04.19